BUS CODE OF CONDUCT

Students travelling on all Woodcroft College bus services are expected to behave appropriately while travelling on the service provided. The safety of all passengers is paramount and this 'Code of Conduct' outlines the behavioural expectations of all travelling passengers.

Students must:

- Arrive at your bus stop 5 - 10 minutes earlier than the scheduled arrival time for your stop.
- Use public bus stops as pick up and drop off points where possible.
- Obey instructions issued by the Bus Driver.
- Respect other people and their property.
- Refrain from damaging / vandalising all bus property and equipment. Any cost to repair damage found to be caused by a student will be passed in to the parents/care givers of that student.
- Sit properly on a seat and wear seat belts where provided
- Store school bags and other items under your seat
- Quietly communicate with other passengers and avoid unnecessary loud noise.
- Board and exit the bus in an orderly manner.
- Always cross the road at the rear of the bus, not at the front. Crossings and lights must be used at all times where they are provided.
- Always act in a manner that is expected of a Woodcroft College student.

Students must not:

- Bully, harass or intimidate other students.
- Place feet on the seats.
- Engage in any rough physical activity or use offensive language.
- Throw any items around or from the bus.
- Consume food or drink without the permission of the Driver.
- Allow any part of your body to protrude out of the bus windows.
- Stand while the bus is moving.
- Bring any item onto the bus that is considered dangerous to any passengers on the bus.
- Act in any way that is offensive to other students

In case of an emergency:

- Follow the bus driver's instructions.
- Let the bus come to a standstill before exiting the bus.
- Exit the bus in a quiet and orderly manner.
- Wait in a designated area as per the driver's instructions.

Consequences of a student not adhering to the 'Code of Conduct' shown above:

In the first instance of a student not adhering to the above code the driver will speak to the student(s) and request that they improve their behaviour.

If the behaviour of the student(s) does not improve the bus drivers are instructed to report the students to the College Administration for further follow up. The student(s) are then called to meet with the Deputy Principal - Wellbeing and Student Experience to discuss their unacceptable behaviour and if needed a warning is issued and parents are contacted.

Should the unacceptable behaviour continue to occur the Deputy Principal - Wellbeing and Student Experience will again meet with the student(s) and inform them that they are no longer allowed to use the College bus service and parents will also be informed of this decision.